



# EVA'S FINE MEXICAN FOOD EMPLOYMENT APPLICATION



Please use a pen to complete all questions. All information will be kept confidential.

## PERSONAL INFORMATION

Name: \_\_\_\_\_ SS# \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip

Mailing Address: \_\_\_\_\_  
(If different from above) Street City State Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## EMPLOYMENT DESIRED

Desired Position: \_\_\_\_\_ Date Available: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Specify hours available

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
From:							
To:							

Are you less than 18 years of age?\*  Yes  No

If you are a Minor under the age of 18, please list the name(s) and address of your Parent or Guardian:

Are you over 21 years of age?\*  Yes  No

*\*Questions applicable only if law requires that you be of minimum age for the position for which you are applying.*

Have you ever been convicted of any crime?  Yes  No

If yes, list convictions that are a matter of public record (arrests are not convictions). \_\_\_\_\_

*A conviction will not necessarily disqualify you from employment.*

Have you been previously employed by Eva's Fine Mexican Food?  Yes  No

Who referred you for a position with Eva's \_\_\_\_\_

## EDUCATION

	Name & Address	Years Comp.	Grad?	Subjects/Degrees
High School		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
College		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
Business or Trade		1 2 3 4	<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	

List skills relevant to position applied for: \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

<b>Current/Most Recent Employer: Name/Address</b>	<b>Salary or Hourly Rate</b>
From: MO ____ YR ____ _____	Starting: _____
To: MO ____ YR ____ _____	Ending: _____
Position: _____ Supervisors Name: _____	
Reason for Leaving: _____	
Duties Performed: _____	
Phone: _____	May we Contact? <input type="checkbox"/> Yes
<b>Previous Employer: Name/Address</b>	<b>Salary or Hourly Rate</b>
From: MO ____ YR ____ _____	Starting: _____
To: MO ____ YR ____ _____	Ending: _____
Position: _____ Supervisors Name: _____	
Reason for Leaving: _____	
Duties Performed: _____	
Phone: _____	May we Contact? <input type="checkbox"/> Yes
<b>Previous Employer: Name/Address</b>	<b>Salary or Hourly Rate</b>
From: MO ____ YR ____ _____	Starting: _____
To: MO ____ YR ____ _____	Ending: _____
Position: _____ Supervisors Name: _____	
Reason for Leaving: _____	
Duties Performed: _____	
Phone: _____	May we Contact? <input type="checkbox"/> Yes

**REFERENCES**

Give below the names of three professional reference, whom you have know at least one year.

Name: _____	Phone: _____
Address: _____	
Business: _____	Years Acquainted: _____
How do you know this person? _____	
Name: _____	Phone: _____
Address: _____	
Business: _____	Years Acquainted: _____
How do you know this person? _____	
Name: _____	Phone: _____
Address: _____	
Business: _____	Years Acquainted: _____
How do you know this person? _____	

I hereby authorize Eva's Fine Mexican Food to thoroughly investigate my background, reference, employment record, and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable) and previous employers and organizations contacted by Eva's to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers or any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Eva's to hire me. I understand that I may be required to sign a confidentiality agreement should I become an employee of Eva's Fine Mexican Food.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_